



U.S. Mission U.S. Embassy Banjul

Announcement Number: Banjul–2020–007RA

Position Title: Building Engineer Supervisor

Opening Period: October 1, 2020 – October 25, 2020

Series/Grade: LE 1105/ FSN-11

For More Info: Human Resources Office: Kelepha Samba
Mailing Address: U.S. Embassy Banjul, Kairaba Avenue, Serrekunda
E-mail Address: HROBanjul@state.gov

Who May Apply: All Interested Applicants / All Sources. For USEFM – FP-7. Actual FS salary determined by Washington D.C.

Security Clearance Required: Local Security Certification or Public Trust

Duration Appointment: Indefinite subject to successful completion of probationary period

Marketing Statement: We encourage you to read and understand the Eight (8) Qualities of Overseas Employees before you apply. <https://careers.state.gov/downloads/files/eight-qualities-of-overseas-employees>

Summary: The U.S. Mission in Banjul is seeking eligible and qualified applicants for the position of a Building Engineer Supervisor.

The work schedule for this position is: Full Time - 40 hours per week

Start date: Candidate must be able to begin working within 4 weeks of receipt of agency authorization and/or clearances/certifications or their candidacy may end.

Supervisory Position: Yes

Duties: Under the supervision of the Senior/Deputy Facility Manager, the Building Engineer Supervisor leads a team of skilled trades persons responsible for maintaining all of the New Embassy Compound / New Consulate Compound (NEC/NCC) operating systems. Included among these are the Mechanical and Electrical Systems, Building Automation System (BAS), Chiller Plant, Air Handling Units, VAV System, Potable Water, Sanitary Sewage, Storm Sewage, Oil Water Separator Systems, Fuel Delivery, Distribution, and Fuel Monitoring Systems, and the Fire Alarm and Fire Suppression Systems; Electrical Power Generation and Distribution Systems; Voltage Regulators; Transformers; Switchgear; Panel boards, Automatic Transfer Switches; Variable Frequency Drive (VFD) motors and controllers; and Uninterruptible Power Supply (UPS) Systems. Additional responsibilities include supervision of the custodial and grounds maintenance staff, and overseeing an aggressive recycling and energy conservation program.

Qualifications and Evaluations

Education: The completion of a 4-year Bachelor of Science degree, or equivalent, in Mechanical /Electrical /General/Civil Engineering from an accredited university program is required. To be acceptable, the curriculum must: (1) be in a school of engineering with at least one curriculum accredited or equivalent by the Accreditation Board for Engineering and Technology (ABET) (or a host-country engineering board equivalent) as a professional engineering curriculum..

Requirements:

EXPERIENCE: A minimum of five (5) years' experience working as a project manager /supervisor / foreman at a manufacturing plant, major resort, hospital, office complex, or a large university/school system managing a preventative maintenance program that incorporates or utilizes a CMMS to track scheduled and unscheduled maintenance requests and their related expenses. The incumbent's work experience must demonstrate a progression of increased responsibility throughout their career, including developing scopes of work, construction documents (plans and specifications) and cost estimates for new construction projects, building repairs, equipment overhauls, and equipment replacement schedules.

In addition, the candidate should have a minimum of one year of experience in management and supervisory duties.

Evaluations:

LANGUAGE: English level IV (Fluent) Written/Speaking/Reading is required. Wolof or Mandinka level IV (Fluent) Speaking is required. In order to communicate with local contractors and other LE Staff. (This may be tested).

Qualifications: All applicants under consideration will be required to pass medical and security certifications.

EQUAL EMPLOYMENT OPPORTUNITY (EEO): The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

Other information:

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

- (1) AEFM / USEFM who is a preference-eligible U.S. Veteran*
- (2) AEFM / USEFM
- (3) FS on LWOP and CS with reemployment rights **

* IMPORTANT: Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 ("Certificate of Release or Discharge from Active Duty"), equivalent documentation, or certification. A "certification" is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. Acceptable documentation must be submitted in order for the preference to be given.

** This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency or bureau.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc?) and for additional employment considerations, please visit the following link: <https://careers.state.gov/downloads/files/definitions-for-va>

How to Apply: To apply for this position, please visit the following link and apply online: <https://gm.usembassy.gov/embassy/jobs/>

All candidates must be able to obtain and hold a Local Security Certification or Public Trust clearance.

What to Expect Next: Applicants who are invited to take a language or skills test, or who are selected for an interview will be contacted via email or telephone.

For further information: the complete position description listing all of the duties, responsibilities, required qualifications, etc. may be obtained by contacting the Human Resources office.

Thank you for your application and your interest in working at the U.S. Mission in Banjul.